

## SECTION 01700

### PROJECT CLOSEOUT

#### **PART 1      GENERAL**

##### 1.01      SECTION INCLUDES

- A.      Closeout procedures.
- B.      Final cleaning.
- C.      Adjusting.
- D.      Project record documents.
- E.      Operation and maintenance data.
- F.      Warranties.
- G.      Spare parts and maintenance materials.

##### 1.02      CLOSEOUT PROCEDURES

- A.      Submit written certification that Contract Documents have been reviewed, Work has been inspected, and that Work is complete in accordance with Contract Documents and ready for Engineer's inspection.
- B.      Provide submittals to Engineer or Owner that are required by governing or other authorities.
- C.      Submit final Application for Payment identifying total adjusted Contract Sum, previous payments, and sum remaining due. Include all specified releases, guarantees, waivers and other documents.

##### 1.03      FINAL CLEANING

- A.      Execute final cleaning prior to final inspection.
- B.      Clean interior and exterior glass and surfaces; remove temporary labels stains and foreign objects.
- C.      Clean equipment and fixtures to a sanitary condition.
- D.      Clean site; sweep paved areas, rake clean landscaped surfaces.
- E.      Remove waste and surplus materials, rubbish, and construction facilities from the site.

- 1.04 ADJUSTING
- A. Adjust operating products and equipment to ensure smooth and unhindered operation.
- 1.05 PROJECT RECORD DOCUMENTS
- A. Maintain on site, one set of the following record documents; record actual revisions to the Work:
1. Contract Drawings.
  2. Specifications.
  3. Change Orders and other modifications to the Contract.
  4. Reviewed shop drawings product data, and samples.
  5. As-builts
- B. Store Record Documents separate from documents used for construction.
- C. Record information concurrent with construction progress.
- D. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
1. Manufacturer's name and product model and number or description.
  2. Product substitutions or alternates utilized.
  3. Changes made by Addenda and modifications.
- E. As-Builts - Unless otherwise specified, the as-builts shall be maintained in accordance with Section 01725.
- F. Submit documents to Engineer with claim for final Application for Payment.
- 1.06 OPERATION AND MAINTENANCE DATA
- A. Unless otherwise specified, the Operation and Maintenance Data shall be maintained in accordance with Section 01730.
- B. Submit final volumes revised, within ten days after final inspection.
- 1.07 WARRANTIES
- A. Provide duplicate notarized copies.
- B. Execute and assemble documents from Subcontractors, suppliers, and manufacturers.
- C. Assemble in binder with durable cover.
- D. Submit prior to final Application for Payment.

E. Provide starting and ending dates of warranty period.

1.08 SPARE PARTS AND MAINTENANCE MATERIALS

A. Provide products, spare parts, maintenance and extra materials in quantities specified in individual specification sections.

B. Deliver and place in location as directed; obtain receipt prior to final payment.

**PART 2 PRODUCTS**

(Not used)

**PART 3 EXECUTION**

(Not used)

**END OF SECTION**