

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY OF MAY 11, 2022**

The May 11, 2022 meeting of the Hilltown Township Water and Sewer Authority was called to order by Chairman Frank Beck at 7:30 PM. Other Board members in attendance included John Rankin, Keith Weiss, Melvin Wright and Bruce Knipe. The Authority Manager, along with staff members Gary Weaver of Castle Valley Engineering (Authority Engineer) and Jack D. Wuerstle, Esquire (Authority Solicitor), were also present. Mr. Richard Hendricks, a representative of the Living Hope Church, was also in attendance.

Following the Pledge of Allegiance, Chairman Beck called for action on the minutes from the Authority's April 2022 meeting. Mr. Weiss made a motion to approve the minutes as presented; Mr. Knipe seconded. The motion carried 4-0 (Mr. Rankin abstaining as he was not present at the April meeting).

As Mr. Hendricks was the only member of the public present, the Board next addressed his interests involving the status of the proposed public water and sewer extension along Route 313. The proposed extension will ultimately bring water and sewer services to various properties located along Route 313, including Living Hope Church. Staff advised that both properties owners from whom easements are required to complete the extension have now verbally agreed to provide those easements.

As there were no Confirmed Appointments, the Chairman then called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for the previous month, with the wells combining to pump just under 9.5 million gallons (or 45% of the capacity allowed by the Delaware River Basin Commission). As to sewer operations, Mr. Groff reported that the new meter to replace the PWTA meter damaged during our last hurricane has finally arrived. In addition, the Authority has moved forward with the additional purchase of 50 EDUs from the PWTA members.

With respect to capital projects, paperwork is being submitted to PaDEP regarding backwash effluent on the proposed new well. As to the Route 313 water/sewer extension, the Act 537 advertising has been published, and the revision has been submitted to both the Township Planning Commission as well as the Bucks County Department of Health. In addition, the E&S permit is complete and expected to be submitted shortly.

As to current development projects, the Regency at Hilltown continues towards completion, which is expected sometime during the summer of 2022. Both Tice Estates and the Arbors at Hilltown remain in the 18-month maintenance period, while the homes at Hilltown Glen remain under construction. The Act 537 has been received for both the Johnson Tract and the Buccafuri property. Tapping fees still need to be paid for the Lohin tract.

With respect to proposed projects, there was nothing new to report on the Sensinger subdivision, and alternative development plans, depicting a through road, are still anticipated for the Weidner Tract.

An Executive Session was then held to discuss personnel and real estate matters.

Following the Executive Session, the Solicitor presented proposed Resolution No. 2022-4. This Resolution authorizes the Solicitor to pursue condemnation of two (2) parcels along Route 313, those being Tax Map Parcel Numbers #15-029-063 and #15-029-063-1, in the event that the property owners fail to provide the easements that they verbally agreed to provide. The Solicitor is not to act under Resolution 2022-4 unless and until it is determined that the property owners are reneging on their verbal commitment to provide said easements. Mr. Knipe made a motion to approve Resolution 2022-4; Mr. Rankin seconded. The motion carried 5-0.

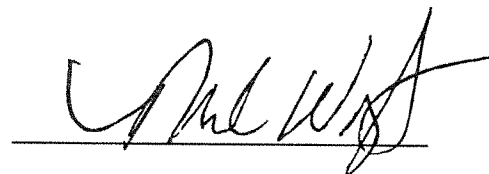
Chairman Beck then called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Knipe made a motion to approve the Treasurer's report and payment of bills; Mr. Wright seconded. The motion carried 5-0.

There were no escrow releases and there was no Old Business.

With respect to New Business, the Manager and Solicitor discussed proposed revisions to the Employee Manual, the vast majority of which are designed to address evolving legal criteria and definitions, as well as to keep current with new workplace considerations such as COVID-related leave and benefits. The revised Employee Manual is near completion and once completed will be distributed to the workforce for review and signature. In addition, Mr. Groff advised the Board on the Annual Hydrogeologic Report.

With no further business before the Board, Mr. Rankin made a motion to adjourn the meeting at 8:26 P.M., seconded by Mr. Wright. The motion carried 5-0.

Respectfully submitted,



A handwritten signature in black ink, appearing to read "Paul Wright", is written over a horizontal line.