

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY OF MARCH 13, 2024**

The March 13, 2024 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Chairman Bruce Knipe. Other Board members in attendance included John Rankin and Keith Weiss. The Authority Manager, James C. Groff, along with staff members Gary Weaver of Castle Valley Engineering and Jack D. Wuerstle, Esquire (Authority Solicitor), were also present.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's January meeting (the February meeting being cancelled for lack of business). Mr. Rankin made a motion to approve the minutes as presented; Mr. Weiss seconded. The motion carried 3-0.

There was no Public Comment or Confirmed Appointments, therefore the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump just over 9.1 million gallons (or 44% of the capacity allowed by the Delaware River Basin Commission). Sewer system operations were normal as well last month.

With respect to capital projects, no further work on the new well site will take place until later in 2024. Otherwise, the Route 313 Water/Sewer Project is complete and this item will now be removed from the Staff Report.

As to current development projects, the formal punch list has been completed for Regency and the developer is looking to advance to the 18-month maintenance period. The Authority Solicitor is working on a substitution agreement. Otherwise, Hilltown Glen remains in the 18-month maintenance period (expires September 2024) as does the Johnson Tract (express June 2025).

Regarding proposed projects, there has been no further progress on either the Sensinger subdivision or the Weidner Tract, the latter having provided an extension of the plan review period through May 2024.

An executive session then followed to discuss potential litigation.

The Chairman next called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Rankin made a motion to approve the Treasurer's report and payment of bills; Mr. Knipe seconded. The motion carried 3-0.

There were no escrows releases or old business.

With respect to new business, the Solicitor presented Resolution 2024-2 which provides for the destruction of certain old files/documents in accordance with the Pennsylvania's municipal records retention laws. Following some discussion, Mr. Weiss made a motion to approve the resolution; Mr. Rankin seconded. The motion passed 3-0.

With no additional business before the Board, Mr. Weiss made a motion to adjourn the meeting at 8:31 P.M., seconded by Mr. Rankin. The motion carried 3-0.

Respectfully submitted,

John Rankin