

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP  
WATER AND SEWER AUTHORITY OF NOVEMBER 13, 2024**

The November 13, 2024 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Chairman Bruce Knipe. Other Board members in attendance included Keith Weiss, Melvin Wright, John Rankin, and Frank Beck. The Authority Manager, James C. Groff, along with staff members Gary Weaver and Jack D. Wuerstle, Esquire (Authority Solicitor), were also present.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's October board meeting. Mr. Rankin made a motion to approve the minutes as presented; seconded by Mr. Wright. The motion carried 5-0.

There was no Public Comment or Confirmed Appointments, therefore the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump 10.86 million gallons (or 52% of the capacity allowed by the Delaware River Basin Commission).

Sewer system operations were normal last month as well. The new UV system ordered for the PWTWA plant is not expected to arrive for another several months. TBA is offering to sell EDUs, but the price is prohibitive.

In terms of capital projects, the Authority expects to repair two (2) manholes along Route 113 by end of week. The Authority Manager has been also been in touch with DRBC about balancing well production between Well #1 and Well #2, and has received authorization to proceed.

With respect to current development projects, the Regency 18-month maintenance period expires December 2025 and the maintenance period on the Johnson Tract expires June 2025. The maintenance period on Hilltown Glen expired in September, a walk-through was conducted, and the resulting punch list was completed. Consequently, Hilltown Glen is now considered complete.

As to the Lohin Tract, the development documents are near complete, and should be signed and recorded within the next several days. Mr. Beck made a motion authorizing Mr. Groff to execute the agreements upon approval by the Solicitor; the motion was seconded by Mr. Wright and carried 5-0.

Regarding proposed projects, the developer of the Weidner Tract is proceeding with the alternative plan depicting a cul-de-sac. HTWSA is willing to allow other authorities, closer to the site, to provide service, but it appears that East Rockhill Township is unwilling to do so. Meanwhile, the Burger King construction agreement has been finalized and recorded.

Land development agreements have been signed and recorded for the three (3) properties along Diamond Street connecting to the adjacent gravity line. The property owners appear willing to pay the connection expense over four (4) years.

The Pileggi Estate, owner of the property on Route 313 just south of the Wawa, has been connected to a temporary water supply, and will be connecting to HTWSA's public system within the next several days/weeks. Capacity reservation agreements have been execution by the developer of the Schreiner tract and by the owners of Quiet Acres.

There was no executive session.

The Vice-Chairman next called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Weiss made a motion to approve the Treasurer's report and payment of bills; Mr. Beck seconded. The motion carried 5-0.


There were no escrows releases.

Under old business, the water grant application, approved by resolution at the last meeting and which is due by 11/30/24, is near completion and will be filed well before the deadline.

As to new business, Mr. Groff discussed additional security improvements for the office area, the 2025 budget, and the new lead/copper survey being required by PaDEP.

With no additional business before the Board, Mr. Weiss made a motion to adjourn the meeting at 8:25 P.M., seconded by Mr. Rankin. The motion carried 5-0.

Respectfully submitted,

  
\_\_\_\_\_