

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP  
WATER AND SEWER AUTHORITY ON FEBRUARY 12, 2025**

The February 12, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Vice-Chairman Keith Weiss. Other Board members in attendance included Melvin Wright, John Rankin, and Frank Beck. The Authority Manager, James C. Groff, and Authority Administrative Consultant, Gary Weaver, were also present. The Authority Solicitor, Jack D. Wuerstle, Esquire, attended remotely.

Following the Pledge of Allegiance, Vice-Chairman Weiss called for action on the minutes from the Authority's January board meeting. Mr. Wright made a motion to approve the minutes as presented; seconded by Mr. Beck. The motion carried 4-0.

There was no Public Comment or Confirmed Appointments, therefore the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump just over 11 million gallons (or 53% of the capacity allowed by the Delaware River Basin Commission). Fire hydrant painting continues as does gate valve location and exercising. There was also an auto accident at Route 152 and Fairhill Road that destroyed a hydrant.

Sewer system operations were normal last month as well. The new UV system for the PWTA plant is now expected to arrive in the Spring. Exploration of a re-rating of the PWTA plant continues. Currently, accounting for all projects on the horizon, the Authority has a surplus of 33 EDUs.

In terms of capital projects, the Manager discussed options for achieving/maintaining PFO/PFOA compliance. Permits applications are targeted for April. Also, in terms of the proposed well redistribution, construction drawings for the electrical upgrades are expected next week.

As to current development projects, the Regency remains in the 18-month maintenance period which expires December 2025; as does the Johnson Tract, which maintenance period expires June 2025. Work at the Lohin Tract is complete, with development documents, financial security, and insurance certificates having all been provided. There was some issue about certain trees on an adjacent property to the Lohin Tract being damaged/destroyed, but following investigation by the Authority, it was evident that the work in question was not part of the Authority improvements.

Regarding proposed projects, the developer of the Weidner Tract has granted the Township a plan review extension through March 2025, while continuing to pursue the cul-de-sac plan. The Schreiner Tract and Quiet Acres projects each appear to be moving forward, albeit slowly.

Connections to the three (3) properties along Diamond Street have stagnated, with neighbors, the engineer and the contractor apparently having disagreements. The plan had been for the property owners to pay the connection expense over four (4) years. The Board would like this matter moved forward, and directed the Manager to bring to a conclusion, one way or another, within 60 days. Meanwhile, the Burger King connections to water and sewer are completed, as is the permanent water connection to the Pileggi Tract (with sewer connection targeted for the Spring).

There was no executive session.


The Vice-Chairman next called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Rankin made a motion to approve the Treasurer's report and payment of bills; Mr. Beck seconded. The motion carried 4-0.

There were no escrows releases.

Under old business, Mr. Groff reported that the water grant application has been submitted with support from State Rep. Shelby Labs. As to new business, Mr. Groff reviewed the status of the security improvements for the office area, and advised that while work on the windows progresses, obtaining a door contractor has proved challenging. Also, Mr. Groff advised that, due to the increasingly prevalent discussion in the public arena about PFOA and PFOS, he intends to provide relevant material on the web page to better educate the public about this subject. Finally, the Solicitor discussed Resolution 2025-2, which provides for the proposed destruction of documents pursuant to the States' records retention requirements. Following discussion, Mr. Wright made a motion to approve Resolution 2025-2; Mr. Rankin seconded. The motion carried 4-0.

With no additional business before the Board, Mr. Wright made a motion to adjourn the meeting at 8:01 P.M., seconded by Mr. Rankin. The motion carried 4-0.

Respectfully submitted,



A handwritten signature in cursive script, reading "John Rankin", is written over a horizontal line.