

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY OF JANUARY 15, 2025**

By Board acclamation, Jack Wuerstle, Esquire, Authority Solicitor, was appointed Acting Chairman for purposes of holding elections of officers for calendar year 2025. Thereafter, the January 15, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 P.M. by the Acting Chairman.

Board members in attendance included Frank Beck, Bruce Knipe, John Rankin, Keith Weiss and Melvin Wright. The Authority Manager, James C. Groff and Gary Weaver also attended.

Following the formal Roll Call and the Pledge of Allegiance to the Flag, the Acting Chairman called for the election of officers for calendar year 2025. Mr. Beck made a motion to nominate Mr. Knipe as Chairman; Mr. Wright seconded. With no further nominations, Mr. Weiss made a motion to close the nominations. Following a unanimous vote to close the nominations, the vote to elect Mr. Knipe as Chairman carried 4-0-1 (with Mr. Knipe abstaining).

Mr. Rankin thereafter made a motion to nominate Mr. Weiss as Vice-Chairman; Mr. Wright seconded. With no further nominations, Mr. Beck moved to close the nominations. Following a unanimous vote to close the nominations, the vote to elect Mr. Weiss as Vice-Chairman carried 4-0-1 (with Mr. Weiss abstaining).

Mr. Weiss next made a motion to nominate Mr. Rankin as Secretary; Mr. Beck seconded. With no further nominations, Mr. Wright moved to close the nominations. Following a unanimous vote to close the nominations, the vote to elect Mr. Rankin as Secretary passed 4-0-1 (with Mr. Rankin abstaining).

Mr. Beck thereafter made a motion to nominate Mr. Wright as Treasurer; Mr. Rankin seconded. With no further nominations, Mr. Weiss made a motion to close the nominations. Following a unanimous vote to close the nominations, the vote to elect Mr. Wright as Treasurer carried 4-0-1 (with Mr. Wright abstaining).

Mr. Weiss thereafter made a motion to nominate Mr. Beck as Assistant Secretary/Treasurer; Mr. Wright seconded. With no further nominations, Mr. Rankin made a motion to close the nominations. Following a unanimous vote to close the nominations, the vote to elect Mr. Beck as Assistant Secretary/Treasurer passed 4-0-1 (with Mr. Beck abstaining).

The Chairman next requested authorization and direction from the Board as to whether the Treasurer's Bond should remain at the same amount for calendar year 2025. The bond had been set at \$250,000.00. Mr. Rankin made a motion to keep the Treasurer's Bond in the amount of \$250,000.00. Mr. Weiss seconded the motion. The motion carried 4-0-1 (with Mr. Wright abstaining).

Sewer operations were normal last month as well. PWTA is still awaiting the new UV system. Meanwhile PaDEP appears agreeable to the proposed re-rating of the PWTA plant.

As to capital projects, Gary Weaver is working on the design for the Well #1 PFO/PFOA filter. In addition, the re-allocation between Wells#1 & 2 has received the go ahead from DRBC.

Regarding current development projects, Regency's 18-month maintenance period expires December of 2025, while the Johnson Tract 18-month maintenance period expires June of 2025. As to the Lohin Tract, an issue developed as to insurance coverage, but the Solicitor advised that it now appears resolved and that the project should be moving forward.

With respect to proposed projects, the plan review period on the Weidner tract has been extended thru 3/25. Construction is underway on the Wawa/Burger King site. The Diamond Street connections appear on hold, as some sort of issue has apparently arisen between the property owners and their contractor. The Pileggi Properties along Route 313 are near ready to permanently connect to public water, and an agreement to that effect will be sent out this week. The Schreiner tract is proceeding forth with the cul-de-sac design. Quiet Acres is going to the ZHB next month for some sort of relief related to their expansion.

There was no executive session.

Chairman Knipe next called for the monthly Treasurer's Report and payment of bills. Following discussion, a motion was made by Mr. Beck to approve payment of the bills; seconded by Mr. Weiss. The motion carried 5-0.

There were no escrow releases.

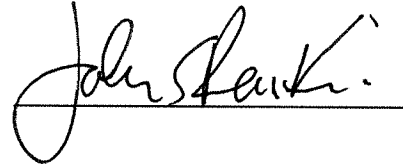
In terms of old business, the water grant application has been submitted, and Mr. Groff has already received some positive feedback from the State. State Representative Shelby Labs also contributed a letter of support on behalf of HTWSA.

As to new business, bidding threshold requirements have increased for calendar year 2025. The minimum purchase threshold requiring advertising is now \$23,800.00. The threshold for telephone quotes is now \$12,900.00.

Mr. Groff reported no customer complaints during the prior month.

With no further business before the Board, Mr. Rankin made a motion to adjourn the meeting at 8:24 P.M., seconded by Mr. Beck. The motion carried 5-0.

Respectfully submitted,

A handwritten signature in cursive script, reading "John Rankin", is written over a horizontal line. The signature is fluid and stylized, with the first name "John" and last name "Rankin" clearly legible.