

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY ON APRIL 16, 2025**

The April 16, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Chairman Bruce Knipe. Other Board members in attendance included Keith Weiss, John Rankin, and Frank Beck. The Authority Manager, James C. Groff, and were also present. The Authority Solicitor, Jack D. Wuerstle, Esquire, attended remotely.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's March board meeting. Mr. Beck made a motion to approve the minutes as presented; seconded by Mr. Rankin. The motion carried 4-0.

There was no Public Comment, Confirmed Appointments, or Complaints to discuss, thus the Chairman called upon the Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump approximately 10.7 million gallons (or 50.0% of the capacity allowed by the Delaware River Basin Commission).

Sewer system operations were normal last month as well. Delivery of the new UV system at the PWTa plant should happen in June. The re-rating application for the PWTa plant was sent to PaDEP.

In terms of capital projects, the Manager reviewed the status of the Well #1 PFO/PFOA filter and advised that waivers/applications for land development/zoning will be submitted to the Township in May. Also, the DRBC will review the proposed reallocation for increased withdrawal from Well #2, which has been placed on their meeting agenda for May 7th.

With regard to current development projects, the Regency remains in the 18-month maintenance period (expires December 2025) as does the Johnson Tract (expires June 2025). Work at the Lohin Tract is complete, with development documents, financial security, and insurance certificates having all been provided, and the sewer meter has been installed. Meanwhile, the Weidner Tract has been granted conditional Preliminary Plan approval by the Township.

The Schreiner Tract and Quiet Acres projects are slowly moving forward. It also seems like the connections to the three (3) Diamond Street properties are moving forward as well. The Burger King connections to water and sewer are completed, as is the permanent water connection to the Pileggi Tract. Lastly, the Mason Square project (Silverdale) is moving forward (water only) and agreements have been signed by the developer (but not yet reviewed by the Solicitor). Mr. Beck made a motion, seconded by Mr. Rankin, that upon satisfactory review by the Solicitor, the Manager can sign the agreements. The motion carried 4-0.

There was no executive session.

The Chairman next called for the monthly Treasurer's Report and review of bills. Following presentation by the Assistant Treasurer, Mr. Beck, and subsequent discussion, Mr. Rankin made a motion to approve the Treasurer's report and payment of bills; Mr. Weiss seconded. The motion carried 4-0.

There were no escrows releases.

Under old business, Mr. Groff reviewed the status of the water grant application.

Regarding new business, Mr. Groff reminded the Board that the security doors have been ordered and that the 2024 Consumer Confidence Report has been completed. The PWTA audit is also complete and HTWSA will be receiving a refund/credit. Finally, Mr. Weiss and others discussed the potential for some additional security measures at the Highland Park Plant. Mr. Groff was then instructed to explore whether the opening/closing of the gate to the drive into the plant can be automated to response remotely, thereby better regulating access to the facility.

With no additional business before the Board, Mr. Rankin made a motion to adjourn the meeting at 8:01 P.M., seconded by Mr. Weiss. The motion carried 4-0.

Respectfully submitted,

John Rankin

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LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Hilltown Township Water and Sewer Authority has rescheduled its regular April 09, 2025 public meeting to Wednesday, April 16, 2025, 7:30 P.M. at the Hilltown Authority Office, 316 Highland Park Road, Sellersville, PA.

James C. Groff
HTWSA Manager