

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY ON MARCH 12, 2025**

The March 12, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order at 7:30 PM by Chairman Bruce Knipe. Other Board members in attendance included Keith Weiss, Melvin Wright, John Rankin, and Frank Beck. The Authority Manager, James C. Groff, the Authority Administrative Consultant, Gary Weaver, and the Authority Solicitor, Jack D. Wuerstle, Esquire, were also present.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's February board meeting. Mr. Beck made a motion to approve the minutes as presented; seconded by Mr. Wright. The motion carried 4-0 (Mr. Knipe abstained).

There was no Public Comment or Confirmed Appointments, therefore the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump just under 9.8 million gallons (or 46.5% of the capacity allowed by the Delaware River Basin Commission). Thereafter, Mr. Groff advised the Board of the new Pa One-Call process.

Sewer system operations were normal last month as well. The contract for installation of the new UV system at the PWTa plant has been awarded, and the system is now expected to arrive in June, with installation tentatively scheduled for July-August. All the necessary documentation for a re-rating of the PWTa plant has been collected and the application to PaDEP should go out next week. In addition, at the Highland Park Plant, the decant assembly is expected to be delivered later this month.

In terms of capital projects, the Manager reviewed the status of the Well #1 PFO/PFOA filter. Mr. Groff also reported that the plans are complete for the well pump and variable frequency drive at Well #1.

With regard to current development projects, the Regency remains in the 18-month maintenance period (expires December 2025) as does the Johnson Tract (expires June 2025). Work at the Lohin Tract is complete, with development documents, financial security, and insurance certificates having all been provided, and the sewer meter has been installed.

As to proposed projects, the Weidner Tract has been granted conditional Preliminary Plan approval by the Township. The Schreiner Tract and Quiet Acres projects each are slowly moving forward.

Connections to the three (3) properties along Diamond Street remain stagnant. Meanwhile, the Burger King connections to water and sewer are completed, as is the permanent water connection to the Pileggi Tract (with the permanent sewer connection targeted for the Spring). Pileggi has also signed the construction agreement and provided the necessary funding.

There was no executive session.

The Chairman next called for the monthly Treasurer's Report and review of bills. Following discussion, Mr. Weiss made a motion to approve the Treasurer's report and payment of bills; Mr. Rankin seconded. The motion carried 5-0.

There were no escrows releases.

Under old business, Mr. Groff reviewed the status of the water grant application.

Regarding new business, Mr. Groff reported that the security doors have been ordered and are expected in 2-3 weeks. In addition, Mr. Groff advised that information regarding PFOA/PFOS has been posted on the Authority website. Finally, Mr. Groff discussed the proposed water line to the Civic Park.

With no additional business before the Board, Mr. Wright made a motion to adjourn the meeting at 8:14 P.M., seconded by Mr. Rankin. The motion carried 5-0.

Respectfully submitted,

John Rankin