

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY ON NOVEMBER 12, 2025**

The November 12, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order by Chairman Bruce Knipe at 7:30 PM. Other Board members in attendance included Melvin Wright, John Rankin and Frank Beck. The Authority Manager, James C. Groff; Authority Consultant, Gary Weaver; and Authority Solicitor, Jack D. Wuerstle, Esquire, were also present.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's September board meeting, as there was no meeting in October due to lack of business. Mr. Rankin made a motion to approve the minutes as presented; seconded by Mr. Wright. The motion carried 4-0.

Because there was no Public Comment, Customer Complaints or Confirmed Appointments, the Chairman called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system last month, with the wells combining to pump just over 12.8 million gallons (or 61 % of the capacity allowed by DRBC). Hydrant painting is now 95% complete.

Sewer system operations last month were normal as well. Installation of the new UV system at PTWA is underway. The PTWA re-rating is also going well. The Berry Brow Treatment Plant has received its new NPDES permit.

Regarding capital projects, work continues on Well #1 and the related approvals. The Township has already approved the revised easement. The Authority is currently waiting on the review letter from the Bucks County Conservation District letter; which needs to be submitted along with the zoning permit application.

As to current development projects, the Regency remains in the 18-month maintenance period. The only punch list item left is the leak detection process.

Progress on the Lohin tract remains stagnant. The Weidner Tract, Schreiner Tract and the Quiet Acres projects are moving forward slowly, along with the three (3) Diamond Street connections. On the Mason Square project, it has been determined that one of the easements needs to be revised, which will be addressed promptly.

In terms of proposed projects, a Preliminary Agreement was received for the Jasinski project (10 homes - both water and sewer) along Highland Park Road,

Thereafter, an Executive Session was held to discuss a potential real estate purchase.

The Chairman next called for the monthly Treasurer's Report and review of bills. Following presentation by the Treasurer and discussion, Mr. Beck made a motion to approve the Treasurer's report and payment of bills; Mr. Rankin seconded. The motion carried 4-0

There were no escrow releases.

Under old business, Mr. Groff reviewed the status of the water grant application, the landscaping around the Highland Park Plant, and the tapping fee report.

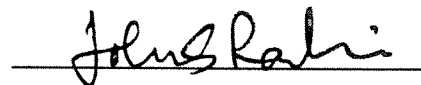
As to new business, Mr. Groff discussed the sludge removal bid. The low bidder was Brad Nicholas ("Nicholas"); whose bid came in lower than the current pricing. Mr. Wright made a motion to accept the Nicholas bid; seconded by Mr. Beck. The motion carried 4-0.

Mr. Groff then presented two (2) PennDOT resolutions for relocation of utilities for the Minsi Trail roundabout (one for sewer; one for water). Although legally the responsibility of the Authority, PennDOT has offered to pay 75% of the relocation costs. Resolution 2025-003 provides for relocation of water facilities; Resolution 2025-004 provides for the relocation of sewer facilities. Mr. Rankin made a motion to approve Resolution 2025-003; Mr. Wright seconded. The motion passed 4-0. Mr. Wright made a motion to approve 2025-004; Mr. Rankin seconded. The motion passed 4-0.

Next, Mr. Groff discussed Resolution 2025-005, which seeks a Statewide Local Assessment Grant for the new Lakeside Screen at Highland Park. Mr. Beck made a motion to approve; Mr. Rankin seconded. The motion carried 4-0.

With no additional business before the Board, Mr. Beck made a motion to adjourn the meeting at 7:57 P.M., seconded by Mr. Wright. The motion carried 4-0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Rankin", is written over a horizontal line.

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Bucks County Courier Times
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Pocono Record | Burlington County Times

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AFFIDAVIT OF PUBLICATION

Kelly Miron
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Water & Sewer Authority
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STATE OF PENNSYLVANIA, COUNTY OF BUCKS

The Intelligencer, a newspaper of general circulation, published and having its place of business at Doylestown, Bucks County, PA and Horsham, Montgomery County, PA; that said newspaper was established in 1886; that attached hereto is a facsimile of the printed notice which is exactly as printed and published in said newspaper issue dated on:

10/05/2025

That said newspaper was regularly issued and circulated on those dates.

Sworn to and subscribed before on 10/05/2025

Legal Clerk

Notary, State of Ws, County of Brown

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Publication Cost: \$176.98

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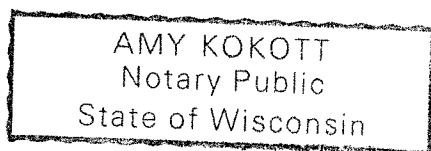
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PO #: Invitation to Bid

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.



NOTICE TO BIDDERS

Hilltown Township Water and Sewer Authority (HTWSA) is accepting Sealed Bids for the removal and disposal of 450,000 gallons (more or less) of liquid sludge, approximately 6,500 gallons (more or less) per week from the HTWSA Highland Park WWTP and approximately 6,500 gallons (more or less) every three weeks from the HTWSA Berry Brow WWTP, until 10:00 a.m. on November 7 2025, at which time bids will be opened publicly and read aloud at the HTWSA Administrative Building located at 316 Highland Park Road, Sellersville, PA 18960.

Proposal forms and contract specifications can be obtained at the HTWSA Administrative Building, 316 Highland Park Road, PO Box 365, Sellersville, PA 18960, from 8:00 a.m. to 4:00 p.m. M-F. Proposals must be on forms furnished by HTWSA. HTWSA reserves the right to accept or reject any or all bids.

Bid will be awarded at the HTWSA November 12, 2025 regularly scheduled public meeting held at 316 Highland Park Road, Sellersville, PA 18960 beginning at 7:30 p.m. Any questions can be directed to Jim Groff, Authority Manager, at 215 453-6065.