

**MINUTES OF THE MEETING OF THE HILLTOWN TOWNSHIP
WATER AND SEWER AUTHORITY ON SEPTEMBER 10, 2025**

The September 10, 2025 meeting of the Hilltown Township Water and Sewer Authority was called to order by Chairman Bruce Knipe at 7:30 PM. Other Board members in attendance included Keith Weiss, Melvin Wright, John Rankin and Frank Beck. The Authority Manager, James C. Groff; Authority Consultant, Gary Weaver; and Authority Solicitor, Jack D. Wuerstle, Esquire, were also present.

Following the Pledge of Allegiance, Chairman Knipe called for action on the minutes from the Authority's August board meeting. Mr. Rankin made a motion to approve the minutes as presented; seconded by Mr. Beck. The motion carried 5-0.

Because there was no Public Comment, Customer Complaints or Confirmed Appointments, the Chairman then called upon the Authority Manager for presentation of the Staff Report.

Mr. Groff reported normal operations of the water system for last month, with the wells combining to pump just over 12.9 million gallons (or 62 % of the capacity allowed by DRBC). Sewer system operations were also normal last month.

Regarding capital projects, work continues on Well #1 and the related approvals. The Township has already approved the revised easement.

As to current development projects, the Regency remains in the 18-month maintenance period (which expires September 2025), and a walkthrough has been completed. Authority is now in the process of scheduling when the lines can be videoed.

The Johnson Tract, for which the maintenance period has otherwise expired, has had its final walk-through and all the repairs have been completed. Consequently, Mr. Wright made a motion, seconded by Mr. Rankin, that the remaining financial security be released. The motion carried 5-0.

Otherwise, the Weidner Tract, the Schreiner Tract and the Quiet Acres projects are moving forward slowly, along with the three (3) Diamond Street connections. The water line installation is complete on the Mason Square project and connections are being installed. There has been no further progress on the Lohin Tract.

In terms of proposed projects, a Preliminary Agreement has been received for the Jasinski project (10 homes w/ both water and sewer) along Highland Park Road,

Thereafter, an Executive Session was held to discuss a potential real estate purchase.

The Chairman next called for the monthly Treasurer's Report and review of bills. Following presentation by the Treasurer and discussion, Mr. Weiss made a motion to approve the Treasurer's report and payment of bills; Mr. Beck seconded. The motion carried 5-0

There was one (1) escrow release – No. 2 for Mason Square –in the amount of \$8,303.42 to pay for legal and engineering expenses. Mr. Beck made a motion to authorize the release; Mr. Weiss seconded. The motion carried 5-0.

Under old business, Mr. Groff reviewed the status of the water grant application and landscaping options at the Highland Park plant. Under new business, Mr. Groff discussed other grant money that may now be available, and also reviewed with the Board the estimated contribution to PMRS.

With no additional business before the Board, Mr. Wright made a motion to adjourn the meeting at 8:11 P.M., seconded by Mr. Rankin. The motion carried 5-0.

Respectfully submitted,

John Rankin